



ADICHUNCHANAGIRI  
UNIVERSITY

(Estd. under Karnataka Act No. 18 of 2013)  
B.G. Nagara - 571448

Faculty of Engineering, Management & Technology

BGS Institute of Technology

**Ref:** BGSIT/IC /2023-24

**Date:**23.04.2024

**MEETING NOTICE**

All the Heads of Departments are hereby informed to attend the meeting on 24.04.2024 at 10.00 AM in the Principal Chamber to constitute the Internal Committee as per the AICTE guidelines.

**Agenda:** Constitution of Internal Committee.

*B. N. N. N.*

**Principal**

**BGS Institute of Technology**

B G Nagara 571 448

Nagamangala Tq, Mandya Dist,

**Copy to:**

1. HOD ECE-
2. HOD CSE-
3. HOD ISE & AIML -
4. HOD CIVIL -
5. HOD MECHANICAL-
6. HOD BASIC SCIENCE-
7. HOD MBA-



Ref: BGSIT/IC/2023-24

Date: 24.04.2024

**MINUTES OF MEETING**

The meeting was held on 24.04.2024 at 10.00 AM at the Board Room.

Sl. No	Members Present
1	Dr. B.N. Shobha, Principal, BGSIT
2	Dr. T. Mahadevaiah, HOD, Civil Engg.
3	Dr. M. B. Anandaraju, HRD director
4	Dr. S V Shashikala HOD, CSE
5	Dr. P. S. Puttaswamy, HOD, ECE
6	Dr. S.H. Manjunath HOD, ME
7	Dr. B.K. Yuvaraj, HOD, Basic Science
8	Dr. Siddharth B.K, HOD, ISE
9	Mr. Purushotham, HOD MBA

Dr. B.N. Shobha, Principal BGSIT welcomed all the HOD for the meeting. She informed all the HOD to suggest the members for the College level Internal Committee.

Internal Committee for the academic year 2023-24 was formed as follows.

**For the prevention and prohibition of Sexual Harassment of Women employees and students and redressal of grievances in Technical Institutions (AICTE regulations, 2016) Internal Committee has been reformed with the following members.**

Sl. No	Name	Designation	Position in IC
1.	Dr. S.V. Shashikala	Prof. and Head Dept of CSE	Chairperson
2.	Mrs. Ramya Rani H. V	Asst. Professor, Dept of ME	Member Convener
3.	Mrs. Kavitha B C	Assistant Professor, Dept. of ECE	Member
4.	Mr. R Lokesh	Office Superintendent	Member
5.	Mr. Ramegowda T K	Advocate, Civil court, Nagamangala	Member
6.	Mrs. Anitha K	Office Assistant	Member
7.	Ms. Deeksha M D	4 <sup>th</sup> sem ECE	Student Member
8.	Ms. Reshma AH	6 <sup>th</sup> sem Civil	Student Member
9.	Ms. Manvitha kariappa	6 <sup>th</sup> sem CSE	Student Member

**Copy:**

1. HOD ECE-
2. HOD CSE-
3. HOD ISE & AIML -
4. HOD CIVIL -
5. HOD MECHANICAL-
6. HOD BASIC SCIENCE-
7. HOD MBA-
8. Librarian-
9. HRD-
10. R & D-
11. Office-

*B. N. Lakshmi*  
**Principal**  
**BGS Institute of Technology**  
B G Nagara 571 448  
Nagamangala Tq, Mandya Dist,



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**OFFICE ORDER**

**Sub:** Reconstitution of Internal Committee (IC).

Sl. No	Name	Designation	Position in IC
1.	Dr. S.V. Shashikala	Prof. and Head Dept of CSE	Chairperson
2.	Mrs. Ramya Rani H. V	Asst. Professor, Dept of ME	Member Convener
3.	Mrs. Kavitha B C	Assistant Professor, Dept. of ECE	Member
4.	Mr. R Lokesh	Office Superintendent	Member
5.	Mr. Ramegowda T K	Advocate, Civil court, Nagamangala	Member
6.	Mrs. Anitha K	Office Assistant	Member
7.	Ms. Deeksha M D	4 <sup>th</sup> sem ECE	Student Member
8.	Ms. Reshma A H	6 <sup>th</sup> sem Civil	Student Member
9.	Ms. Manvitha kariappa	6 <sup>th</sup> sem CSE	Student Member

**Frequency of the meeting:** Quarterly

*B. N. S. S.*

**Principal  
Principal**

**BGS Institute of Technology**  
B G Nagara 571 448  
Nagamangala Tq, Mandya Dist,

**To,**

All the IC members

**Copy to:**

1. PS to Principal
2. HODs
3. Office copy

Date: / /

||Jai Sri Gurudev||

## **B.G.S. INSTITUTE OF TECHNOLOGY**

(A Constituent college of Adhichunchanagiri University)

(Approved by All India Council for Technical Education, New Delhi)

### **Internal Committee Complaint Form**

Name of the person:	
Department:	
Nature of Complaint:	

**Date:**

**Signature**

**Internal Committee Action taken Form**

**Grievance:**

**Action taken by the Authority:**

**Conclusion:**

**Date:**

**Signature of Authority**